

To: The Honorable Mayor and City Council

From: Shannon Graham, Purchasing Manager  
Purchasing Department

Date: June 9, 2015

RE: PROPOSED RESOLUTION AUTHORIZING THE SELECTION OF 27  
CONSULTANTS TO PROVIDE ARCHITECTURAL AND ENGINEERING  
SERVICES ON A CONTINUING CONTRACT BASIS AS PER RFQ 12-14-15

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**RECOMMENDATION**

Staff is recommending that the Mayor and City Council approve the award of the attached list of firms to provide Architectural and Engineering Services for Landscape Architecture, Water/Wastewater Engineering, Urban Planning and Design, Roadway, Traffic and Transportation Engineering and Consulting, Water Resources/Stormwater Design, and Environment Engineering per RFQ 12-14-15.

**BACKGROUND**

On February 18, 2015, the City solicited for six areas of professional services under the Competitive Consultants Negotiation Act (CCNA). Under these federal mandated guidelines, consultants are pre-qualified to perform consulting services which cannot be competed against. Under each category where there were more than five submittals, an evaluation committee ranked each consultant's qualifications. These firms will be put on a rotation list and as services are needed, staff will negotiate rates for the required services.

Any service with a cost of more than \$100,000 will continue to be submitted to Council for approval. Services under \$100,000 will be approved by the City Manager as per City procurement guidelines.

Forty-seven (47) firms submitted qualifications; however, staff is recommending twenty-seven (27) awards. This contract is a "continuing" contract, however can be terminated at the convenience of the City.

**ATTACHMENTS**

Resolution  
Recommendation for Award List

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING THE SELECTION OF PROFESSIONAL CONTRACTORS FOR THE PROVISION OF ARCHITECTURAL AND ENGINEERING SERVICES ON A CONTINUING CONTRACT BASIS WITH THE CITY OF NORTH MIAMI, PURSUANT TO REQUEST FOR QUALIFICATIONS NO. 12-14-15 CONTINUING ARCHITECTURAL AND ENGINEERING SERVICES; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.**

**WHEREAS**, the City of North Miami (“City”) desires to have a pool of professional firms ready to serve as contractors to provide the City with Architectural and Engineering related services on a continuing contract basis; and

**WHEREAS**, on March 24, 2015, the City issued *Request for Qualifications # 12-14-15, Continuing Architectural and Engineering Services* (“RFQ”), for the purpose of retaining experienced, licensed, and insured architectural and engineering firms to provide on a continuing, as-needed when-needed contract basis, the following specific professional services: Landscape Architecture/Interior Design, Roadway, Traffic & Transportation Engineering and Consulting, Water/Waste Water Engineering, Water Resources/Stormwater Design, Urban Planning & Design, and Environmental Engineering (collectively referred to herein as “Services”); and

**WHEREAS**, the RFQ was undertaken in accordance with Florida’s Consultants’ Competitive Negotiation Act, under Section 287.055, Florida Statutes (2014); and

**WHEREAS**, in response to the RFQ, the City administration received many qualifications which were evaluated for the most qualified firms to provide the Services; and

**WHEREAS**, the City administration has prepared a list (attached hereto as “Exhibit A”) representing those firms whose qualifications and references demonstrated to be the most advantageous to the City; and

**WHEREAS**, the City administration respectfully requests that the Mayor and City Council approve the selection of firms for the provision of Services, pursuant to the terms, conditions and specifications contained in the RFQ.

**NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:**

**Section 1.**      **Selection Approval.** The Mayor and City Council of the City of North Miami, Florida, hereby approve the selection of professional contractors (attached hereto as "Exhibit A") for the provision of Architectural and Engineering Services on a continuing contract basis with the City of North Miami, pursuant to *Request for Qualifications No. 12-14-15 Continuing Architectural and Engineering Services*.

**Section 2.**      **Effective Date.** This Resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** by a \_\_\_\_\_ vote of the Mayor and City Council of the City of North Miami, Florida, this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
DR. SMITH JOSEPH  
MAYOR

ATTEST:

\_\_\_\_\_  
MICHAEL A. ETIENNE, ESQ.  
CITY CLERK

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

\_\_\_\_\_  
REGINE M. MONESTIME, ESQ.  
CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_



**Vote:**

Mayor Smith Joseph, D.O., Pharm. D.

\_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

Vice Mayor Carol Keys, Esq.

\_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

Councilman Scott Galvin

\_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

Councilman Philippe Bien-Aime

\_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

Councilman Alix Desulme

\_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

**Exhibit A**

**RFQ 12-14-15 Continuing Architectural and Engineering Services  
Short List of Respondents/Recommendation of Award  
Scheduled for 06/09/2015 Council Approval**

<b>Landscape Architecture/Interior Design</b> BEA Architects Calvin, Giordano & Associates Craven Thompson & Associates Leo A Daly <b>Total Awarded: 4</b>	<b>Water/Wastewater Engineering</b> AECOM Craven Thompson & Associates EAC Consulting Hazen and Sawyer Kimley-Horn & Associates <b>Total Awarded: 5</b>	<b>Urban Planning &amp; Design</b> Calvin, Giordano & Associates The Corradino Group The Mellgren Planning Group <b>Total Awarded: 3</b>
<b>Roadway, Traffic, &amp; Transportation Engineering &amp; Consulting</b> Craven Thompson & Associates EAC Consulting EBS Engineering Kimley-Horn & Associates T.Y. Lin International <b>Total Awarded: 5</b>	<b>Water Resources/Stormwater Design</b> Craven Thompson & Associates Hazen and Sawyer Kimley-Horn & Associates R.J. Behar & Company Tetra Tech <b>Total Awarded: 5</b>	<b>Environmental Engineering</b> AECOM CBI Environmental & Infrastructure E Sciences Terracon T.Y. Lin International <b>Total Awarded: 5</b>

The vendors listed are being recommended for award and are the top ranked for their disciplines. This will be the order of the rotation list if approved by the council. Individual contracts will be issued as projects are assigned. All projects over \$100,000 will require council approval in accordance with the City's Procurement Ordinance.

**Scheduled for 06/09/2015 Council Approval**